

Regular Meeting December 10, 2014

Year End Meeting December 30, 2014

Supervisor William Weber called a regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, December 10, 2014, at the Pulteney Town Hall with the Pledge of Allegiance. Supervisor Weber then took a moment of reflection on the passing of six Pulteney Town residents past or present: John Saltsman, Scott Kilbury, Sue Crittenden, Phil Chase, Gordan Burke, and Vera Van Atta. They will all be remembered and sadly missed.

Present were: Supervisor William Weber; Councilman Richard Musso; Councilman Kathleen Burns; Councilman Nancy Cole; Councilman Mark Illig; Highway Supt. Terry Gibson; Atty. Patricio Jimenez; Bookkeeper Joyce Apenowich and Town Clerk Erica Giambra.

Councilman Illig made motion seconded by Councilman Cole to accept the minutes of the November 12, 2014 meeting. All in favor. Carried.

Supervisor Weber announced the finances of the Town's major accounts and how they are tracking nicely. Water: \$65,969; Highway Fund: \$147,261; General Fund: \$133,728; Highway Capital Fund: \$174,782.

Councilman Musso made motion seconded by Councilman Cole to make the following Highway transfers. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Councilman Burns, yes; Supervisor Weber, yes. Carried.

Councilman Musso made motion seconded by Councilman Burns to make the following General transfers. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Councilman Burns, yes; Supervisor Weber, yes. Carried.

Councilman Illig made motion seconded by Councilman Cole to make the following Water District transfers. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Councilman Burns, yes; Supervisor Weber, yes. Carried.

Budget Adjustments

2014

(line item transfers)

Dec

Highway

Acct from		Amount	Acct to		Amount
D9040.8	work comp	-\$1,167.18	D5132.41	telephone	\$75.00
D9010.8	state retirement	-\$1,321.00	D5132.45	heating	\$305.18
			D9060.8	med ins	\$2,108.00

Total hway	-	\$2,488.18		\$2,488.18
Adjust total lines				

General

A1620.44	electricity	-\$1,000.00	A1355.4	Assessor contractual	\$81.25
A1620.45	heating	-\$1,000.00	A1620.2	Equipment	\$537.30
A7310 .2	Youth Equip	-\$2,367.60	A1620.4	Build contractual	\$60.32
A7510.4	Historian contractual	-\$1,000.00	A1620.41	Telephone	\$26.46
A8810.4	Cem contractual	-\$1,000.00	A1620.42	repair/maint	\$709.00
A9010.8	state retirement	-\$1,000.00	A1620.43	supplies	\$147.91
			A1620.51	contingency	\$1,612.50
			A1670.42	postage print	\$812.44
			A1670.44	computer	\$343.00
			A1410.1	Clerk/Tax Collector	\$918.55
			A3620.4	CEO contractual	\$511.44
			A5182.4	Streetlights	\$441.13
			A9060.8		\$1,166.30
total General		-\$7,367.60			\$7,367.60

Water District

SW831.41	equipment	-20	SW8310.45	Contractual	\$175.00
SW8310.46	cell phone	-\$45.00	SW8310.43	repair/ maint	\$20.00
SW8320.42	Electricity Roff hill	-\$100.00	SW8310.47	office ph	\$45.00
SW8340.42	Generator fuel	-\$537.86	SW8310.1	Electricity Mill st	\$100.00
SW8340.6	Cost of Water	-\$1,559.24	SW8330.44	Test TTHN	\$135.26
			SW8340.4	Transmission contractual	\$402.60
			SW9010.8	State Retirement	\$821.69
		-\$2,262.10	SW9030.8	Social Sec	\$562.55
					\$2,262.10

Councilman Cole made motion seconded by Councilman Musso to pay General Bills in the amount of \$7,638.11 being vouchers No. 14-192 to No. 14-212 on Abstract No. 12. Also, in General Bills in the amount of \$510.00 being voucher No. 14-190 on Abstract No. 11B. On Abstract 12A General Bills in the amount of \$2,484.00 being voucher No. 14-191. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Councilman Burns, yes; Supervisor Weber, yes. Carried.

Councilman Burns made motion seconded by Councilman Cole to pay Highway Bills in the amount of \$49,312.40 being vouchers No. 14-226 to No. 14-254 on Abstract No. 12. Roll

call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Councilman Burns, yes; Supervisor Weber, yes. Carried.

Councilman Musso made motion seconded by Councilman Cole to pay Water District No. 1 Bills in the amount of \$11,484.75 being vouchers No. 14-91 to No. 14-98 on Abstract No. 12. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Councilman Burns, yes; Supervisor Weber, yes. Carried.

Supervisor Weber made motion seconded by Councilman Musso to approve a **Resolution** to exceed the 2014 budget by the Highway Department due to equipment in the amount of \$36,468.57. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Councilman Burns, yes; Supervisor Weber, yes. Carried.

Supervisor Weber made motion seconded by Councilman Cole to approve a **Resolution** to exceed the 2014 budget by the Water Department due to employment changes and an increase in wages in the amount of \$10,554.10. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Councilman Burns, yes; Supervisor Weber, yes. Carried.

Supervisor Weber announced there are 335 active water hookups and the Water Department is progressing nicely despite the complexity involved in the entire system. Lauren Welch provided the monthly Municipal Services report and commented that Water Officer Chuck Dluzak has been doing a great job and keeping the Department running smoothly. Mr. Welch also informed the Board the need for specific office equipment in which Supervisor Weber made the motion seconded by Councilman Musso to approve the purchasing of such equipment. All in favor. Carried.

Councilman Cole made motion seconded by Councilman Burns to receive and place on file the following reports: Dog Control Officer; Historian; and Justice. All in favor. Carried.

Highway Superintendent Gibson reported that they have been doing several various road maintenance: cleaning ditches, fixing washouts, sanding roads, mowing back on roadsides, and hauling in sand and stone for 2015 project. They fixed the overflow in the Town pond and cleaned leaves out of the cemetery.

Under old business, Attorney Jimenez recommended that the discussion regarding the Gibson Road Lawsuit be addressed in an executive session due to litigation.

Continuing with old business, Highway Superintendent Gibson and Supervisor Weber reported that there was a meeting with adjoining owners to the Gravel Pit that the Town owns to discuss selling the property vs. giving the property away with long standing rights to other contiguous property and gravel pits. This meeting went well and another meeting has been scheduled that will involve more interested neighbors. The Board will keep the Town posted on developments and will continue to discuss into 2015.

Alise Irwin reported that the Pulteney Free Library is making good progress. They located a surveyor, in which in moving forward, a survey is the next step in the process. Once this is completed, the library will formally ask the Town for a piece of their property, a deed will be drawn, a hearing set, and then an architect will lay out the location of the building and surrounding area for septic, parking lot, etc. Carol McGill and Ray Dutcher spoke in representation of the local architects. Alise also discussed the potential to use geothermal energy as a way of heating and cooling and the desire to stay local for all aspects in the building of the new library.

Under new business, it was announced that Highway Superintendent Gibson has been appointed the new Planning Board Chairman. Supervisor Weber also made note that we have 2 new members on the Planning Board, Jim Howitt and Louis Dominick, in which they were appointed at the November Board meeting. At the December 8, 2014 Planning Board meeting it was approved that the Sign Law will become a part of our Town Zoning Law. It was decided that by the February 11, 2015 Board meeting the Zoning Law will be revised and updated to include the Sign Law. A public hearing will be held at that time to approve the revised Zoning Law.

Councilman Musso had asked Supervisor Weber to contact the Steuben County Traffic Safety Board regarding more signage when coming into Town and clarifying the change/reduction in speed limit. Supervisor Weber is still waiting to hear back from the County regarding this matter. He will keep the Board updated on any current news.

Also new business, it was discussed that the Association of Towns has devised a Utility Proposal that will enable municipalities to purchase electricity at a lower cost. This proposal is still in the works and Supervisor Weber will keep the Town posted.

It was announced that a special end of the year Board meeting needs to be set. Supervisor Weber made motion seconded by Councilman Cole to have the meeting Tuesday, December 30 at 7:00 pm. All in favor. Carried.

Supervisor Weber reported that the Town Historian, Sharon Daggett, has turned in her resignation after many successful years on the job. Supervisor Weber made motion seconded by Councilman Cole to accept her resignation. All in favor. Carried. It was also asked and noted for the public and Board to come up with any potential replacements for the position.

Under public concern and comments, Highway Supt. Gibson mentioned and wanted the Board to be aware that there is an issue with a street light on Brown Rd. Clerk Giambra has called NYSEG, in which they said since the issue is not an emergency it will be fixed within 30 days. We will monitor the situation.

Supervisor Weber announced to the public that the remaining issues to be handled are discussions to be held in an executive session. Supervisor Weber made motion seconded by

Councilman Burns to recess the regular meeting and go into executive session to discuss recent litigation regarding the Gibson Road Lawsuit. All in favor. Carried.

Supervisor Weber made motion seconded by Councilman Musso to close executive session and reopen the regular meeting. All in favor. Carried.

Supervisor Weber made a motion to allow Attorney Jimenez to produce the necessary documents that were discussed during the executive session seconded by Councilman Cole. All in favor. Carried.

Councilman Musso made motion seconded by Councilman Cole to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:30pm.

Town Clerk

Year End Meeting December 30, 2014

Supervisor William Weber called a special year end meeting of the Pulteney Town Board to order at 7:00 PM on Tuesday, December 30, 2014, at the Pulteney Town Hall with the Pledge of Allegiance. Supervisor Weber then took a moment of reflection on the passing of Hazel Nichiporuk.

Present were: Supervisor William Weber; Councilman Nancy Cole; Councilman Mark Illig; Highway Supt. Terry Gibson; Bookkeeper Joyce Apenowich and Town Clerk Erica Giambra. Absent were Councilman Richard Musso and Councilman Kathleen Burns. Supervisor Weber declared the meeting as a quorum.

Councilman Illig made motion seconded by Councilman Cole to accept the minutes of the December 10, 2014 meeting. All in favor. Carried.

Councilman Cole announced that Rob Gauchat will be coming in to speak at the February Board meeting regarding solar power.

Councilman Cole made motion seconded by Councilman Illig to pay General Bills in the amount of \$1,985.52 being vouchers No. 14-213 to No. 14-220 on Abstract No. 12A. Roll call vote: Councilman Illig, yes; Councilman Cole, yes; Supervisor Weber, yes. Carried.

Councilman Cole made motion seconded by Supervisor Weber to pay Highway Bills in the amount of \$895.19 being vouchers No. 14-255 to No. 14-257 on Abstract No. 12B, and in the amount of \$4,892.51 being vouchers No. 14-258 to No. 14-269 on Abstract No. 12A. Roll call vote: Councilman Illig, yes; Councilman Cole, yes; Supervisor Weber, yes. Carried.

Councilman Cole made motion seconded by Councilman Illig to pay Water District No. 1 Bills in the amount of \$311.53 being vouchers No. 14-99 to No. 14-101 on Abstract No. 12A. Roll call vote: Councilman Illig, yes; Councilman Cole, yes; Supervisor Weber, yes. Carried.

Clerk Giambra reported that the taxes have been mailed out to the taxpayers.

Municipal Services Manager Lauren Welch reported that they will be reading meters tomorrow, Wednesday December 31.

Highway Superintendent Gibson announced he has been looking into buying heating oil on the open market and that he will continue to monitor prices. Also, the Board should anticipate the need for parts and labor costs due to one of the Town trucks head gaskets leaking.

Supervisor Weber reported that the Board will need to review and fill out forms regarding the Association of Towns and the shared energy program.

Under old business, Attorney Jimenez is on vacation and Supervisor Weber reported he has not heard of any recent news regarding the Gibson Road Lawsuit. We will address the situation again at the January Board meeting.

Continuing with old business, Supervisor Weber reported that there has been and will continue to hold more meetings with the adjourning owners to the Gravel Pit that the Town owns. A proposal will probably come in front of the Board by springtime.

Supervisor Weber reported that he heard back from the County regarding the traffic signs on CR74 coming into Town, and they will posting 3 new signs throughout the area in January.

Under new business, Supervisor Weber proposed that we make a **Resolution** to advertise for the Town Historian position on the Town Hall door, at the Post Office, and on the Town website. Councilman Cole made motion to approve the **Resolution** to advertise seconded by Councilman Illig. All in favor. Carried. Supervisor Weber will provide Clerk Giambra the language of requirements for the position.

Also new business, Supervisor Weber brought to the attention of the Board there are problems with the newly installed security system. Clerk Giambra has reached out to the installer in attempt to set up a meeting to discuss what needs to be done to ensure the system is working properly at the level of expectation of the Town Hall employees. Councilman Illig made motion seconded by Councilman Cole to have Supervisor Weber call the installer, set a meeting date, and set a deadline as to when the system will be repaired or else we will consider other installers to maintain and repair the system. Roll call vote: Councilman Illig, yes; Councilman Cole, yes; Supervisor Weber, yes. Carried.

Highway Superintendent Gibson announced the Board needs to approve a **Resolution** for a parking ordinance. When the original parking ordinance was advertised they included the

County Roads in addition to our Town Roads. We needed to only advertise our Town Roads.

Supervisor Weber made motion seconded by Councilman Cole to approve this **Resolution:**

PUBLIC NOTICE TOWN OF PULTENEY RESIDENTS: In order to do an efficient job of plowing snow this winter, there will be NO PARKING along the Town Roads or Right-of-Ways in the Town of Pulteney from November 1, 2014 to April 1, 2015. All vehicles will be towed away at owner's expense. Please remember that plowing driveways across roadways is dangerous, as well as against the law. Anyone plowing snow across the roadway will be subject to a violation and may be issued an appearance ticket. By order of Terry Gibson, Highway Superintendent.

Roll call vote: Councilman Illig, yes; Councilman Cole, yes; Supervisor Weber, yes. Carried.

Clerk Giambra will re-advertise the ordinance in The Corning Leader and in The Southern Tier Shopper.

Highway Superintendent Gibson also announced that Amy Dlugos will be coming in to provide training for the Planning Board at the March 9, 2015 meeting.

At this time the Board performed an end of year review of the 4th quarter financials and an audit of the Town Justice Reports in which all were signed and approved satisfactorily.

Councilman Cole made motion seconded by Councilman Illig to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 7:55 pm.

Town Clerk