

Supervisor William Weber called the organizational meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, January 14, 2015, at the Pulteney Town Hall. Supervisor Weber introduced Brian Kilbury who recently was awarded his Eagle Scout badge, the highest honor within the Boy Scout Organization. Brian led us in the Pledge of Allegiance. Supervisor Weber also introduced Brian's mother, Lisa Rogers, and Assistant Scout Master, John Ridge, who were both an integral part in Brian achieving his goal of Eagle Scout. One of Brian's projects was the Pulteney Community Garden.

Supervisor Weber also made note that David Hyde was in attendance with his daughter Brittany. Brittany is a Senior at Hammondspport Central School and is taking her Senior Seminar class, in which a Town Board Meeting serves as a requirement for this semester.

Present were: Supervisor William Weber; Councilman Nancy Cole; Councilman Richard Musso; Councilman Mark Illig; Highway Superintendent Terry Gibson; Attorney Patricio Jimenez; Bookkeeper Joyce Apenowich; and Town Clerk Erica Giambra. Absent was Councilman Kathleen Burns.

Councilman Cole made motion seconded by Councilman Illig designating the second Wednesday of the month at 7:00 PM as the regular Town Board meeting night. All in favor. Carried.

Councilman Musso made motion seconded by Councilman Cole to accept The Public Officials Blanket bonding of all necessary Town employees to be in effect for the year 2015. Said coverage is with the Travelers Casualty and Surety Co. of America with Sprague Insurance Company as agent for bonding of all employees \$50,000 each and additional bonding on Supervisor and Deputy Supervisor- \$50,000; Town Clerk/Tax Collector- \$150,000; Bookkeeper- \$100,000; and Town Justice- \$75,000. All in favor. Carried.

Councilman Cole made motion seconded by Councilman Musso consenting to the temporary assignment of the Town of Pulteney Justice to preside in other Town/Village courts in the Seventh Judicial District as need arises during the year 2015 and approve the temporary assignment of Judges from other Town/Village courts in the Seventh Judicial District to its court as need arises during the year 2015. All in favor. Carried.

Councilman Illig made motion seconded by Councilman Musso to accept the following Board Appointments:

BOARD APPOINTMENTS:

WATER PLANT OPERATOR	Chuck Dluzak
MUNICIPAL SERVICE MANAGER	Lauren Welch
DOG CONTROL OFFICER	John Ballam
DEPUTY DOG CONTROL OFFICER	Sherri Ballam
RECORDS MANAGEMENT & ACCESS OFFICER & REGISTRAR OF VITAL STATISTICS	Erica Giambra
DEPUTY REGISTRAR OF VITAL STATISTICS	Donna Conley
CEMETERY REGISTRAR	Donna Conley
HISTORIAN	Vacant (2 applicants currently)
HEALTH OFFICER	Alise Irwin, RN

DEP HEALTH OFF
TOWN ATTORNEY
WEBMASTER
COMPUTER CONSULTANT

Alexander Wahlig, MD
Patricio Jimenez, Esq.
Don Radigan
Fred Schulte

DESIGNATE OFFICIAL NEWSPAPER

Corning Leader

OTHER NEWSPAPERS USED

Courier Advocate
& Shopper

DESIGNATE BANKS

M&T Bank, Five Star
& Lyons National

All in favor. Carried.

Councilman Cole made motion seconded by Councilman Illig to accept the following pay schedule for the year:

PAY SCHEDULE

MILAGE

\$.575 Per mile/IRS
Standard

TOWN BOARD/DCO/HISTORIAN
MUNICIPAL SERVICES/

Quarterly

WATER PLANT OP/

HIGHWAY SUPERINTENDENT/

TOWN CLERK/BOOKKEEPER

Bi-Weekly

SUPERVISOR/ASSESSOR/

JUSTICE/COURT CLERK/

ATTORNEY

Monthly

REGISTRAR OF VITAL STATS/

CEMETERY REGISTRAR/

HEALTH OFFICER

Annually

BOARD OF ASSESSMENT

REVIEW/PLANNING

BOARD

Annually

HIGHWAY EMPLOYEES

Terms & Hrs

pursuant to union contract

All in favor. Carried.

Councilman Musso made motion seconded by Councilman Cole to keep the petty cash fund for the Town Clerk/Tax Collector of \$100.00. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Supervisor Weber, yes. Carried.

NAMING OF DEPUTIES/APPOINTMENTS

Highway Superintendent Gibson announced his appointment for deputy:

HIGHWAY SUPT.-DEPUTY: Jason Tears

Supervisor Weber announced the following appointments:

SUPERVISOR APPOINTMENTS:

DEPUTY- Councilman Mark Illig

BOOKKEEPER-Joyce Apenowich

KWIC/KLOC ALTERNATE- Councilman Mark Illig

COMMITTEE APPOINTMENTS:

RECREATION-Councilman Kathy Burns
WATER-Councilman Richard Musso
AGRICULTURE-Councilman Mark Illig
DEVELOPMENT-Councilman Nancy Cole &
Councilman Richard Musso
COMMUNITY GARDEN-Elizabeth Ryder

Supervisor Weber announced the Town of Pulteney Investment Policy is on file and can be reviewed for 2015.

Councilman Cole made motion seconded by Councilman Musso to make the following reappointments to other Boards:

ZONING BOARD OF APPEALS-Gary Emmick (5 year term)
PLANNING BOARD-Mark Fellows (7 year term)
ETHICS BOARD-Ernest Daggett (5 year term)
HEALTH OFFICER-Alise Irwin, RN (4 year term)

All in favor. Carried.

Supervisor Weber announced the dog shelter 2015 lease renewal, mowing agreement for 2015, and security guard Andy Moesch agreement for Town Court/Town Hall all will be reviewed when received and made available. When deemed necessary the Library will get the Town Board a proposed 2015 Library contract in the near future.

Supervisor Weber called the regular meeting of the Pulteney Town Board to order at 7:10 PM.

Councilman Cole made motion seconded by Councilman Illig to accept the minutes of the December 30, 2014 meeting. All in favor. Carried.

Supervisor Weber announced the bank balance in the General fund is \$19,634.00 and the balance in the Water fund is \$69,275.00.

Councilman Cole made motion seconded by Councilman Illig to pay General Bills in the amount of \$29,958.83 being vouchers No. 15-01 to No. 15-14. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Supervisor Weber, yes. Carried.

Councilman Musso made motion seconded by Councilman Cole to pay Highway Bills in the amount of \$5,246.86 being vouchers No. 15-01 to No. 15-12. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Supervisor Weber, yes. Carried.

Councilman Cole made motion seconded by Councilman Musso to pay Water District #1 Bills in the amount of \$177,162.63 being vouchers No. 15-01 to No. 15-06. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Supervisor Weber, yes. Carried.

Councilman Illig made motion seconded by Councilman Cole to place the Water Department, Municipal Services, and Justice report on file. All in favor. Carried.

Highway Superintendent Gibson announced in his report they have been busy plowing and sanding, as well as, working on the roller and mowers to get them prepared for the spring. Councilman Musso asked the condition of the roller and other possible big equipment expenses that the Town might have to endure in the near future. Highway Supt. Gibson explained the parts are obsolete now for the roller we have, so we would need to purchase a new one or more likely a newer used roller at half the expense. The

Board will have to consider this when preparing the 2016 budget. The Highway Department also recently spent time insulating the Town Hall, therefore we should now avoid the constant occurrence of pipes freezing.

Councilman Cole announced that Rob Gauchat will be coming in February to speak at the Board meeting regarding solar energy and panels.

Highway Supt. and Chairman of the Planning Board Gibson announced that Amy Dlugos will be coming in March to provide training for the members to help assist in the 4 hours of required training a year. Clerk Giambra will assist Chairman Gibson in record maintenance.

Supervisor Weber then delivered his State of the Town Report for 2014. Supervisor Weber detailed his impressions of the state of our Town touching upon finances, defining events i.e. dog events, the Gibson road lawsuit, the possible sale of the gravel pit, the Library, and KWIC. Supervisor Weber also noted the outstanding work of our elected officials and employees including Municipal Services, Town Clerk, Planning Board, Highway Department, and the Town Board. A copy of this report is on file and can be reviewed.

Under old business, Attorney Jimenez reported he is fully expecting to be able to present a formal final proposal regarding qualified abandonment and a stipulation of settlement to the Board at the February meeting. If in fact this occurs, the lawsuit should hopefully be wrapped up in March.

The sale of the gravel pit is progressing. Supervisor Weber made motion seconded by Councilman Illig to allow Supervisor Weber and Attorney Jimenez the authority to make decisions in the effort of putting together a proposal for the Board to review and possibly approve at the February Board meeting. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman, Illig, yes; Supervisor Weber, yes. Carried. The Board briefly discussed possibilities of where the money from the sale of the gravel pit will go into. Supervisor Weber suggested it get placed in the capital reserve for general, highway, and possibly water expenses. Councilman Cole made note that some of the profit could also be used toward the construction of the new Pulteney Free Library and/or toward possibly solar energy efforts.

Supervisor Weber reported he was contacted by the County Highway Department regarding the traffic signs on CR74 coming into Town, and they will be posting new and revised signs throughout the area in January.

Supervisor Weber discussed the status of the recently installed security system that was brought to the Board's attention at the December Board meeting. There still has been no progress regarding the necessary repairs that need to be completed for the system to work satisfactorily. Supervisor Weber will again attempt to call the installer to resolve these issues with there being a deadline of the February Board meeting. If still not resolved at that time other options will be deemed necessary.

Councilman Cole made motion seconded by Councilman Illig to approve the following **Resolution:**

At the year end meeting of the Town Board of the Town of Pulteney held on December 30, 2014, the Town Justice's financial records were examined and found to be acceptable within the standards of Municipal accounting procedures.

The Town Clerk is hereby authorized to send a copy of this resolution and supporting documents to the appropriate authority in Albany.

Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Supervisor Weber, yes. Carried.

Under new business, Supervisor Weber announced there is the 19th Annual Regional Leadership Conference on April 1 and 2, 2015 at Corning Community College. Anyone interested in attending should contact the Town Clerk. This conference is beneficial for all Town Board members, including Planning and Zoning Boards, Clerks, Justices, Code Enforcement Officers and all other interested officials.

Councilman Musso made motion seconded by Councilman Cole to hold a public hearing on February 11, 2015 at 7:30 PM for changes in the Zoning Law incorporating the new Sign Law provisions, and approving Clerk Giambra to advertise such hearing. Roll call vote: Councilman Cole, yes; Councilman Musso, yes; Councilman Illig, yes; Supervisor Weber, yes. Carried. If approved the Revised Zoning Law will be sent to the Secretary of State.

Supervisor Weber announced the Town has received communication from the US Census Bureau and we are in good standing. The Town has also received communication for the DEC regarding flood protection. The Town is looking into the Steuben County Shared Services Plan. The Board will work on applications and estimate savings and overall benefits. The Board will keep the Town posted regarding these topics.

Supervisor Weber announced coming up is the 2015 NYS Association of Towns Training School and Annual meeting in New York City February 15-18, 2015. This is a training session for Town officials. Councilman Cole has gone in the past and highly recommends the event. Councilman Illig expressed an interest and will follow up with Clerk Giambra the beginning of February if able to attend.

Supervisor Weber made motion seconded by Councilman Musso to authorize a annual stipend of \$200.00 for 2014 to Planning and Zoning Board members. This stipend will depend on attendance and amount of required training performed. The \$200.00 will be pro-rated based on an estimate of percentage completed through vouchers or written statements. Records of training and attendance has begun for 2015 and the stipend will continue to be in effect for 2015. All in favor. Carried.

Under public comments and concerns, there were some Sign Law questions in which Supervisor Weber will see that the necessary documents are provided to answer questions.

Councilman Musso made motion seconded by Councilman Cole to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:20 PM.

Town Clerk