

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, April 13, 2016, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Mark Goodwin; Councilman Richard Musso; Councilman Michael Yastremski; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Attorney Patricio Jimenez; and Town Clerk Erica Giambra. Absent was Bookkeeper Rebecca Kirch.

Bill Weber took a moment of reflection speaking of the recent passing of Jerry Dunn. Jerry was a neighbor of Bill's and his family has resided in the area since 1943. He will be fondly remembered and sadly missed.

Councilman Yastremski made motion seconded by Councilman Burns to accept the minutes of the March 9, 2016 regular Board meeting. All in favor. Carried.

Supervisor Illig asked the Board if they had any questions/comments regarding the profit and loss statements and/or balance sheet that were made available to view. With no questions/comments, Supervisor Illig noted there were no transfers this month.

Councilman Goodwin made motion seconded by Councilman Burns to pay General Bills in the amount of \$14,524.27 being vouchers No. 16-67 to No. 16-72 and vouchers No. 16-73 to No. 16-101. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out that the main expensive voucher for the General Account this month was the payment to the contractor for the work in cutting down trees in the Glenview Cemetery.

Councilman Musso made motion seconded by Councilman Yastremski to pay Highway Bills in the amount of \$111,442.42 being vouchers No. 16-61 to No. 16-63, voucher No. 16-64, and vouchers No. 16-66 to No. 16-88. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. The main expenses for the Highway Department mostly pertained to the scheduled culvert replacement (the "Big Dig") that occurred on the Lower Middle Road from March 21 to April 4. Highway Supt. Gibson reported about 2 years ago when we had a harsh winter, the culvert had progressively gotten worse and now needed replaced. It was 120 ft long and 6 ft wide to replace. The County Soil and Water Dep't came with their equipment to assist, as well as other surrounding Towns (Avoca, Prattsburgh, and Urbana) through the shared services program. Councilman Yastremski explained we could not have done the replacement project without everyone's help. They hauled approx 3,000 ton of gravel in 2 1/2 days. Highway Supt. Gibson commented that once they dug far enough (around 26 ft) they also found an old bridge underneath and lots of telephone wire. He stated he has pictures on the computer at the Highway Barn if anyone is interested in looking at to feel free to stop by. We were able to use CHIPS funding for this expense, however we will not be able to spend as much now on items such as stone and oil in the near future.

Councilman Burns made motion seconded by Councilman Musso to pay Water District #1 Bills in the amount of \$2,749.34 being vouchers No. 16-26 to No. 16-28 and vouchers No. 16-29 to No. 16-36. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. All in all, fortunately a relatively inexpensive month for the Water District.

Regarding reports, the Highway Department, Municipal Services, Water Department, Historian, DCO and Justice reports were all available to review.

Clerk Giambra reported that the Town Clerk's office will be closed Monday, April 18 thru Wednesday, April 20, due to the annual NYS Town Clerks Association Conference in Saratoga Springs. The office will reopen Thursday, April 21 at 9:00 AM. Also, Clerk Giambra reminded the public that Tuesday, April 19 is the Presidential Primary Election that will take place at the Pulteney Town Hall from 12:00 PM to 9:00 PM. Come out and vote!

Supervisor Illig reported for an Assessor report that our Assessor, Dave Oliver, will be performing an internal reassessment scheduled for 2017. He is conducting Urbana's in 2016 and we are up next.

Highway Superintendent Gibson commented in his report amongst the news of the "Big Dig", the Department was busy in April plowing and sanding since we received more snow than we did for most of the winter. Also, Fisher Tree Service removed 7 trees from Glenview Cemetery and more will need removed next year. The Dep't has swept roads and hauled in stone for the cold mix. Highway Supt. Gibson attended a convention in Albany in which we are hoping to receive an increase in CHIPS funding. He will keep everyone posted.

For the Supervisor report, Supervisor Illig wanted to take some time and discuss a Highway equipment report. As he had stated when he began his term of office, he wanted to form a committee to look into projecting a 5 year plan. Highway Supt. Gibson, Councilman Yastremski, and Supervisor Illig met to discuss the Capital Highway funds and equipment. Supervisor Illig provided a current bank balance report specifically looking at the General Fund Savings, the Highway Fund Savings, and the Water District Operating Account. After meeting, it was determined and it is the committee's recommendation that there are 3 main pieces of equipment that will need replaced in the next 5 years: a 1995 GMC truck, a 1998 Volvo dump truck, and a roller. The roller we can maintain until it can no longer run and can buy a used roller or lease one for 3 to 5 months in the summer if we didn't have the money at the time to purchase. Therefore, that will be the last piece of equipment to replace within the next 5 years, however the 2 trucks have extended their useful life. They work, but desperately need replaced. It is the hope of the committee to try and establish a plan to buy, not borrow the equipment. With the sale of the gravel pit, that money should mostly be reallocated into the Highway Fund. It is being recommended that we start the process in 2016 for replacement of the 1995 truck, so it will be ready in 2017 (it takes 6-8 months to custom build and deliver the ordered truck). A replacement truck will cost approx \$175,000. It is recommended to start the process in 2017 for the 1998 dump truck for the scheduled replacement in 2018. The price for replacement of a dump truck is approx \$250,000. Highway Supt. Gibson added that the parts needed for the 1995 truck are now obsolete and would be almost impossible to find when needed. Also, he noted the best time to buy a used roller is in the winter months. Supervisor Illig called for comments from the Board of their thoughts and how they would like to proceed with this 5 year concept. Councilman Burns stated the concept is good, makes sense, and gives her approval to move forward. She stated she is surprised the 1995 truck even still works to date. Councilman Yastremski described his previous experience as Highway Supt. and stated this plan definitely makes sense. With money in reserves, we shouldn't have to raise

taxes. In 2017 we will have paid off a current lease on a truck, so it is an optimal time to begin a new payment on a new truck. Councilman Musso believes we will in fact need to replace the equipment at some point. He commented that we should consider leasing a roller for 6 months a year vs. buying a used one. He believes we need to establish capital reserves that will serve taxpayers better in the long run. He wants the committee to compose a written 5 year plan with allocated financial numbers to review. Councilman Goodwin agrees with the concept, replacement is inevitable and agreed to move forward. He asked about the bidding process, in which it was discussed the price we bid on in 2016 is the price that is paid when we receive the truck in 2017. Councilman Musso commented in general we need to turn trucks over faster, after the lease is up we need to sell and begin a new lease. Councilman Yastremski pointed out that the Highway Dep't will unfortunately be putting more miles on the Dep't trucks as well with the sale of the gravel pit. Councilman Musso stated at least the Dep't is not plowing County roads anymore which saves on the trucks. Councilman Musso also asked the committee to look into purchasing a mini excavator in the future. Supervisor Illig thanked the Board for all their comments and suggestions. He said the committee will fine tune numbers over the next few months and proceed from there.

Under old business, Supervisor Illig reported and summarized the library deed transfer situation. He explained how we placed a public notice of transfer of property previously in the Corning Leader, however to avoid any unforeseen problems due to the once potential reverter clauses mentioned in the deed, we need to place another public notice and have a hearing at the May 11, 2016 Board meeting. We are relying on the expertise and advice of the surveyor that the reverter clauses are not an issue, however Atty. Jimenez and Atty. Reed agree and are stating there is still a minimal amount of risk and a lack of information to the public can be an issue in the future. We need to adhere with strict compliance. Therefore, the following public notice will be published in the Corning Leader:

**TOWN OF PULTENEY NOTICE OF TRANSFER OF 0.652 ACRE PARCEL OF REAL PROPERTY BY THE TOWN OF PULTENEY TO THE PULTENEY FREE LIBRARY**

The Town of Pulteney of Steuben County, New York, will hold a public hearing and meeting on May 11, 2016 at 7:30 PM regarding finalization of the transfer of a 0.652 acre parcel of unimproved real property currently owned by the Town of Pulteney to the Pulteney Free Library Association for the purpose of locating a new library building and associated facilities. **THE PERIOD PROVIDED BY STATUTE FOR PERMISSIVE REFERENDUM WILL BEGIN TO RUN IMMEDIATELY FOLLOWING THE POSTING OF MINUTES OF ANY RESOLUTION FOLLOWING THE PUBLIC HEARING.**

Dated: April 13, 2016

**Erica Giambra, Town Clerk**

Continuing with old business, Councilman Burns reported on a Memorial Day celebration update. She stated the Hammondsport Band, Pulteney Fire Dep't, Hammondsport Fire Dep't, and Hammondsport Legion with Military Color Guard will be present. The parade will begin at Noon on May 30, 2016. Councilman Burns stated

there will be a committee meeting at the Pulteney Town Hall at 11:00 AM this Saturday, April 16, 2016 to discuss anything further. The Boy Scouts have offered their assistance in placing the Military flags and markers in the weeks before the celebration. Donna Conley is working on a map to help with the placement of flags in Glenview Cemetery. Clerk Giambra has enlisted a potential speaker whom will touch base with Councilman Burns.

Clerk Giambra mentioned as a reminder the upcoming Pulteney Town Rabies Clinic is scheduled for Saturday, May 7, 2016 from 9:00 AM to 11:00 AM at the Pulteney Town Barn. We will be having an Eastview Clinic Veterinarian assist us, as in previous years. There is a voluntary fee of \$5.00 per pet to assist with Town and County costs. Owners must bring a previous rabies certificate with them to receive a 3-year vaccine, otherwise a 1-year vaccine will be given.

Supervisor Illig reported that the Town "sprucing up" project is going extremely well. With the great efforts of our contractor, as well as Clerk Giambra and Water Operator Dluzak, the project is running smoothly and very cost efficiently.

Under new business, Supervisor Illig reported the Water Dep't truck needs some consideration into repairing, leasing new, or purchasing new. Water Operator Dluzak reported that the truck is a 2007 and was bought when the Water District came into existence. There is a considerable amount of rust. The Water Dep't only puts on about 8-10,000 miles a year so there is a sound possibility to lease a new truck. The funds in the Water District Operating Account need to be reserved for system equipment so we are not having to increase water rates. Supervisor Illig suggested Operator Dluzak bring specific figures to the May Board meeting to discuss further.

Continuing with new business, Ray Emery, the Town Historian, spoke with Librarian Barb Radigan, regarding the possibility of partnering together to receive a grant for equipment to be able to conduct live interviews. She explained in proceeding, that the equipment would therefore then belong to the library, not the Town, and the library really does not have a need for such equipment. Ray is therefore asking the Board to purchase equipment (camera, tripod, chords, etc.) not running more than \$500.00. Supervisor Illig agreed this would provide history that would last for years. Councilman Yastremski made motion seconded by Councilman Musso to approve Ray Emery to spend up to \$500.00 in digital recording equipment for the use of preserving our local history and that the equipment will belong to the Town. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried.

Regarding the revised Town Comprehensive Plan, Supervisor Illig stated that at the Monday, April 11, 2016 meeting of the Planning Board, it was suggested a few potential additions be made to the Town Comprehensive Plan. Planning Board Chairman Gibson reported he spoke with Amy Dulagos at Steuben County Planning and Development to ensure proper measures are taken in order to make additions to the current plan. She stated if one word is changed or added, the Planning Board and Town Board both have to have a public hearing. Chairman Gibson suggested there are 2 new staff members in Amy's office at the County that could come to a Planning Board meeting and assist with any further changes. Supervisor Illig noted that he does not believe any more changes are necessary, the changes that were suggested at Monday's meeting are sufficient. Therefore, after discussing the changes this evening, Chairman

Gibson will take back the proposed revisions to the Planning Board to schedule a combined Planning Board and Town Board hearing. At both the May 9, 2016 Planning Board meeting and May 11, 2016 Town Board meeting, the Boards will schedule a combined hearing for the June 8, 2016 Town Board meeting. Supervisor Illig turned the floor over to Bill Weber, who brought the suggestions to the Planning Board Monday evening. He explained that without being critical, within the current plan there is not any mention of Keuka Lake, nor is there a recognition of a significant increase in Amish and Mennonite families to the area. He is not suggesting changing the plan, however simply making additions to reflect Keuka Lake and the changing population. Supervisor Illig read over the suggested additions. He asked the Board of any comments or suggestions, in which there were none and all were in agreement the additions are sound and to proceed as stated.

Supervisor Illig mentioned he would like the Board to consider, since we are under budget so far with the Town Hall "sprucing up" project, that we replace the rug in the hallway going into the Town Clerk's office. It is frayed and overly worn. Councilman Burns made motion seconded by Councilman Goodwin to authorize to proceed to replace the rug as long as to not go over budget. All in favor. Carried.

Under public comments, Councilman Musso, who is a member of the Pulteney Ambulance Corp., mentioned the building is in need of improvements, in particular the floor. Since the Town owns the Ambulance building, he is proposing the Town help finance the improvement project. Councilman Musso reported it would be approx \$5-\$6,000.00 to redo the floor. Supervisor Illig commented the Board would entertain the idea and suggested Councilman Musso get specific quotes on flooring at their next Ambulance Corp meeting and bring back to the Board at the May Board meeting.

Councilman Musso reported the upcoming Pulteney Gun Raffle is Saturday, May 21, 2016 at 1:00 PM. Tickets are being sold.

Councilman Burns noted the first Community Garden meeting for the season is Tuesday, April 19, 2016 at 6:00 PM at the Pulteney Town Hall. The meetings will be held the 3rd Tuesday of every month at 6:00 PM from April-October. Clerk Giambra will give the dates and information to Don Radigan to place on the Town website.

Councilman Musso made motion seconded by Councilman Burns to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:35 PM.

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Town Clerk