

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, July 13, 2016, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Mark Goodwin; Councilman Richard Musso; Councilman Michael Yastremski; Highway Superintendent Terry Gibson; Bookkeeper Rebecca Kirch and Town Clerk Erica Giambra. Absent was Councilman Kathleen Burns.

Councilman Musso made motion seconded by Councilman Goodwin to accept the minutes of the June 8, 2016 regular Board meeting. All in favor. Carried.

Supervisor Illig reported there were a couple transfers this month. In the General Account from A1670.45 to A1670.44 in the amount of \$1,500.00 and A1355.4 to A7510.4 in the amount of \$500.00. Councilman Yastremski made motion seconded by Councilman Musso to transfer a total of \$2000.00 within the General Account. Roll call vote: Councilman Yastremski, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried.

In the Water District Account from SW8320.42 to SW8320.44 in the amount of \$1,500.00. Councilman Goodwin made motion seconded by Councilman Musso to transfer the total of \$1,500.00 within the Water District Account. Roll call vote: Councilman Yastremski, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried.

There were no transfers within the Highway Account this month.

Councilman Yastremski made motion seconded by Councilman Goodwin to pay General Bills in the amount of \$12,942.28 being vouchers No. 16-139 to No. 16-146, voucher No. 16-147, and vouchers No. 16-148 to No. 16-177. Roll call vote: Councilman Yastremski, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried. Supervisor Illig commented that voucher No. 16-147 was to McConnell & Muller for the revised library survey that was previously approved and agreed to split the total cost in half with the library.

Councilman Musso made motion seconded by Councilman Yastremski to pay Highway Bills in the amount of \$125,530.39 being vouchers No. 16-119 to No. 16-120 and vouchers No. 16-121 to No. 16-150. Roll call vote: Councilman Yastremski, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried. Supervisor Illig noted that the main expense was just that time of year when the Highway Department is busy stoning, oiling, paving, etc. Highway Supt. Gibson pointed out that we did get a check for \$50,000 from CHIPS that will help offset some of the cost.

Councilman Goodwin made motion seconded by Councilman Musso to pay Water District #1 Bills in the amount of \$2,136.50 being vouchers No. 16-54 to No. 16-58 and vouchers No. 16-59 to No. 16-65. Roll call vote: Councilman Yastremski, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried.

Regarding reports, Clerk Giambra stated that she has received her notary commission, therefore she can provide that service to anyone in need.

Municipal Services Manager Welch got called away for a meeting so he was unable to attend, however he provided his monthly report. Supervisor Illig commented that it looks like he has been quite busy but nothing out of the norm. Supervisor Illig also mentioned there is a ZBA meeting scheduled for Tuesday, July 19, 2016 at 7:00 pm.

He has spoken with some committee members and they have looked at the property and will be ready to review the application.

Water Operator Dluzak was present providing his monthly report as well. The DCO, Justice, and Historian report were all made available to review.

Highway Supt. Gibson provided his monthly report adding that he called the County to see if there was anything they could do to assist with individuals going right through and not stopping at the stop sign at the corner of Boyd and CR 74 and also at the corner of CR 76 and CR 74. Unfortunately, there is nothing they can or are willing to do, therefore those areas will continue to be extremely unsafe. He stated that he is looking into the possibility of a radar sign. He will report back at the next meeting. Also, the Highway Dep't equipment trailer is broke and beyond repair. It was bought several years ago and will need to go to the scrap yard. He is in hopes of finding a trailer at an auction. At auction he could probably find one for between \$1,500-\$4,000, whereas brand new would be around \$20,000. He will look into and will be discussed further at the August meeting.

As far as the Supervisor report, Supervisor Illig wanted to mention that the Prattsburgh Post Office has recently been condemned forcing everyone to vacate the premise and move their daily operation to our Pulteney Post Office. Supervisor Illig had heard that it appeared a back wall had caved in and once repairs are made and it is safe and up to code, they will move back to that location.

For the Council report, Councilman Musso wanted to discuss our Town roads. He asked what our goal is, to maintain status quo or increase improving the roads? Highway Supt. Gibson stated the goal is to maintain what we have and fix what we can. We currently do not have the budget to upgrade. He stated just to oil and stone it is this year approx. \$10,000 per lane, last year was around \$13,000. We have approx. 53 miles of total road with approx. 20 miles being dirt. Councilman Musso stated he has received public comments regarding our dirt roads. He stated that the demographics have changed and more people live in the country. He feels that if we had the funds available we should improve every and all Town roads. Supervisor Illig stated the only realistic way for more funding to do that would be to increase taxes. We receive CHIPS funding every year, however that is used and only covers maintenance and improvements here and there when we can. There are currently not any other programs out there that we could receive funding other than CHIPS. Supervisor Illig does not believe it is responsible for us to borrow a large amount of money for a long term debt. He has only received 4 formal complaints regarding the condition of the roads since he has been in office and he believes the majority of residents are resigned to the condition of living on a dirt road. Supervisor Illig suggests that Councilman Musso outline a plan and how he would like to proceed with a formulated direction and report back at the next meeting.

As discussed at the June meeting, Councilman Musso provided a quote from Armor Tuff regarding the Ambulance garage floor for \$9,250.00. In addition, he brought a second quote from Garage Floor Coating of New York for \$5,750.00. The Armor Tuff is a floating floor that would be placed on top of what is there now. The other would be actually grinding the floor down and sealing over the concrete floor. Councilman Musso stated the Fire Dep't is willing to pay 1/3, he is asking the Town to pay 1/3, and the Ambulance and Ladies Auxiliary will pay together 1/3. Supervisor Illig asked if the Ambulance Corp had a specific preference of which type of flooring they wanted to go

with, in which Councilman Musso stated they haven't decided yet which they liked better. Supervisor Illig asked the Board individually if they were in support of possibly providing 1/3 of the payment. All were in favor. Supervisor Illig asked Councilman Musso to come back to the Board in August with a specific one or the other recommendation so the Board could move forward in providing a complete decision.

Before discussing old business, Supervisor Illig wanted to take a moment to discuss the operating/management system for the Water Dep't that is responsible for opening and closing the gates. It is ran from a smart phone in which the system is continually failing and not rebooting. Therefore, Water Operator Dluzak is constantly having to come into the office to manage the system rather than do remotely as he should be able. This is entirely too much for 1 person to 24/7 have to deal with. Supervisor Illig said it is the Towns obligation and responsibility to figure out the constant issue and fix. Since it is a wireless system it won't reconnect when the internet goes out. It might be time to look at Time Warner as a network provider rather than Empire. Supervisor Illig stated regardless of the efforts it will entail, we will fix this problem ASAP.

Under old business continuing with the Water Dept., Supervisor Illig discussed the current financial condition of the Water Dept. According to the Balance Sheet for the Water District, we currently have \$118,239.96 in total liability and equity. It is expected that we will increase that revenue by \$92,000 after the next billing cycle. It takes on average \$90,000 to run the Dept. every year. Needless to say, the financial health is in great shape. This is all due to the increase in customers which we are at approx. 360 to date. With this being said, we have the finances to purchase a new truck for the Water Dept. as previously discussed. The difference in leasing vs. purchasing is only \$100.00 less so it has been decided to go ahead and purchase a truck. Also, we should be able to get \$5-6,000 for the current Water Dep't truck once a few repairs are made. Water Operator Dluzak provided 2 quotes from state bid, one being a 2016 Ford (which is the same vehicle Jerusalem is getting in the next few weeks) and a 2017 Chevy. The 2 quotes are only approx. \$500.00 in difference from each other, however the actual trucks themselves are quite different. Until we sign a purchase proposal, the dealer will not provide exact financing. Councilman Musso made motion seconded by Councilman Yastremski to authorize the committee of Councilman Musso, Councilman Yastremski, and Water Operator Dluzak to enter into a formal purchase agreement with the dealer committing to a purchase of less than \$30,000. Roll call vote: Councilman Yastremski, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried.

Continuing with old business, Highway Supt. Gibson and Councilman Yastremski reported it looks like International will be the best dealer to go with in regards to a new Highway Dep't truck. Kenmore and Western Star couldn't offer what we are looking for and we are still waiting to hear from the Mack salesman. If Mack cannot beat International's quote, we will go with International. For the truck, plow, and body will be approx \$200,000-\$205,000. At the August meeting with a final recommendation of a dealer, the Board will vote on a purchase agreement. Once that occurs, Supervisor Illig and Bookkeeper Kirch will formulate a specific proposal of how to go about financing the Highway truck. Next year in 2017, both the loader and another Highway truck lease will be up allowing more cash flow to be available. Stay tuned.

As mentioned at the June meeting, the tennis courts are in very rough shape and could be potentially dangerous with the severe cracks. It was decided that we would

schedule a public hearing in August to discuss the future of the tennis courts. Councilman Burns and Councilman Yastremski have since taken a good look at the courts and believe there are possible alternatives for fixing the courts at a reasonable expense. Councilman Yastremski believes that if the cracks are grinded down, filled in, and sealed properly that should save the courts without us having to replace them which would cost approx \$80,000-\$100,000. This would be a fall project in the off season that should only take a week to fix and then wait until after winter to reseal. Councilman Yastremski will discuss with a few contractors further and have them come up to look at to provide quotes. Therefore, Supervisor Illig suggests we delay the public hearing to get a range of estimates for this alternative option. As discussed as well at the June meeting, the basketball boards will be a winter project for the Highway Dept. and if we went ahead with the alternative option with the tennis courts, we would do the same and fix the basketball courts as well.

Under new business, Clerk Giambra had received an email from Town Attorney, Patricio Jimenez on June 2, 2016 resigning from his position. It was decided at the June meeting that Supervisor Illig would pursue contacting potential replacements as well as advertise the position. Fortunately, Supervisor Illig connected with Attorney Jennifer Prossick even prior to the opportunity of advertising. She previously was the Town Attorney in 2012-end of 2013. She comes highly recommended and did a great job for the Town previously. She also has agreed to maintain the budgeted salary that Atty. Jimenez was receiving. Supervisor Illig asked the Board if they had any questions to conduct a formal interview. There were no questions only recommendations. Supervisor Illig made motion seconded by Councilman Musso to appoint Attorney Jennifer Prossick as the Town Attorney for the term of July 13, 2016 to December 31, 2016. All in favor. Carried. Supervisor Illig welcomed Atty. Prossick and stated they will sign a formal contract and Clerk Giambra will give Atty. Prossick an oath. Supervisor Illig also mentioned that Atty. Prossick works for Steuben County now and the only stipulation in regards to that is if we enter into litigation with the County, she could not represent the Town.

Regarding the summer recreation program, Supervisor Illig noted that last year we had 23 youths enroll. Since we had such a great turn out and its a wonderful service to provide the community we will surely participate again this year.

Continuing with new business, Supervisor Illig spoke with Assessor Dave Oliver who stated he is almost done with the tentative assessment for 2017 and will have a complete report submitted in which we will have back by budget time. A reassessment is done every 5 years and fortunately Assessor Oliver provides the Town as part of his normal duties. This is unlike the Village of Bath having to borrow \$500,000 for them to have their reassessment completed. The assessed value for the Town of Pulteney is approx \$380 million with Pulteney, Wayne, and Urbana assessed together at approx 1.3 billion. Everyone seems to be in a great financial state currently.

Under public comments, there were none along with no need for an executive session. Supervisor Illig mentioned the Board will be conducting a quarterly financial review and audit if the public would like to stay.

Councilman Yastremski made motion seconded by Councilman Goodwin to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:17 PM.

Town Clerk