

Town of Pulteney Water Department

Installation Brochure

WWW.PULTENEYNY.COM

Updated 2-9-15

TOWN OF PULTENEY WATER DEPARTMENT

**P.O. Box 165 Pulteney, NY 14874
(607) 868-3808 Office (607) 868-5718 Fax**

Pulteney Water District Connection Instructions

Attached herewith are the following documents:

- I) Background on the guidelines for connection to the public water system.
- II) Installation options – Non-Meter Pit Installation vs. Meter Pit Installation
- III) Pricing Information
- IV) Water permit application to be filed with water department
- V) Price list of components to be purchased from the Town of Pulteney

It is the intent of this document package to provide the necessary information for the homeowners to arrange for the contractor of his or her choice to properly connect to the system using approved components installed to code.

The Water Department will have available a list of insurance approved contractors; the Town of Pulteney is not endorsing the contractors in any way, other than to warrant their compliance with the Town's contractors insurance requirements.

Additionally, local plumbing supply houses will have knowledge of the system requirements and will most likely stock necessary components for your contractor to purchase on your behalf

Any questions and/or concerns can be addressed to the water department office at 607-868-3808 or by email at waterdept@pulteneyny.com

Sincerely,

Chuck Dluzak
Operator

I) Individual Water System Connection Information

In nearly all cases the curb stop valve assembly will be located at the edge of your property, if you are on the same side of the road as the water main. Along SR 54A, for nearly all of those properties on the East Side of the roadway the curb stop will appear on the Westside of the road with the household line running under the roadway to your property line, or the “toe of the slop” in cases where a steep bank leads to your dwelling.

In all cases it is the homeowners (or business) responsibility to connect to the system at this curb stop after the permit is obtained from the Water Department. The meter is included in the cost of the permit. Meter pits, where required will be the homeowners responsibility to purchase.

II) Meter Pit Installation vs. Non Meter Pit Installation

1. In the cases of seasonal dwellings, service runs in excess of 200 feet and/or the unavailability of frost free locations in permanent dwellings, a meter pit will be required; see appropriate section of this package for component arrangement, parts list and specifications.
2. For dwellings not covered by item No. 1 (above), no meter pit will be required, but can be purchased if the homeowner and or contractor so wishes. Please note the non meter pit installation requires a minimum of 5ft clearance in crawl spaces to install components otherwise a meter pit is required or another acceptable frost free location is required, i.e. utility closet.

III) Pricing Information for Meter Pit Package Breakdown

- 1) Meter Pit with S bar adapter kit, ball valve, double check valve, pressure reducer valve and insulation blanket will generally cost around \$700 to purchase.
- 2) The Pulteney Water Department previously sold Meter Pits from Karen Hudson Pipe Supply on Pre-Emption Rd in Penn Yan, NY. Any meter pits purchased by the homeowner should meet or exceed the design standard of the Karen Hudson meter pit and be approved by the water district before purchasing.

ONLY THE METER IS PROVIDED BY THE WATER DISTRICT

IV) Non Meter Pit Installation Schematic (page 4)

V) Meter Pit Installation Schematic (page 5)

VI) Municipal Water Permit Application (page 6, 7)

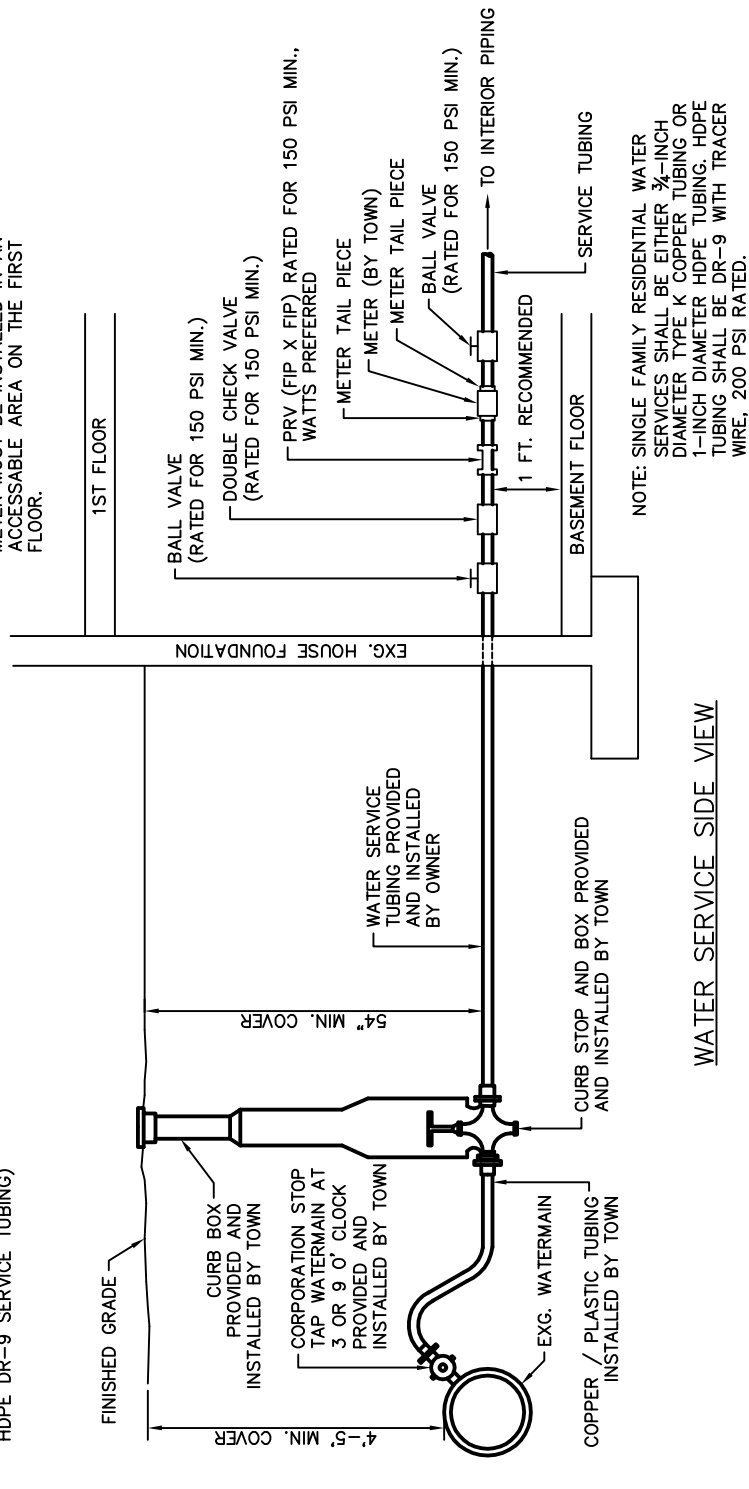
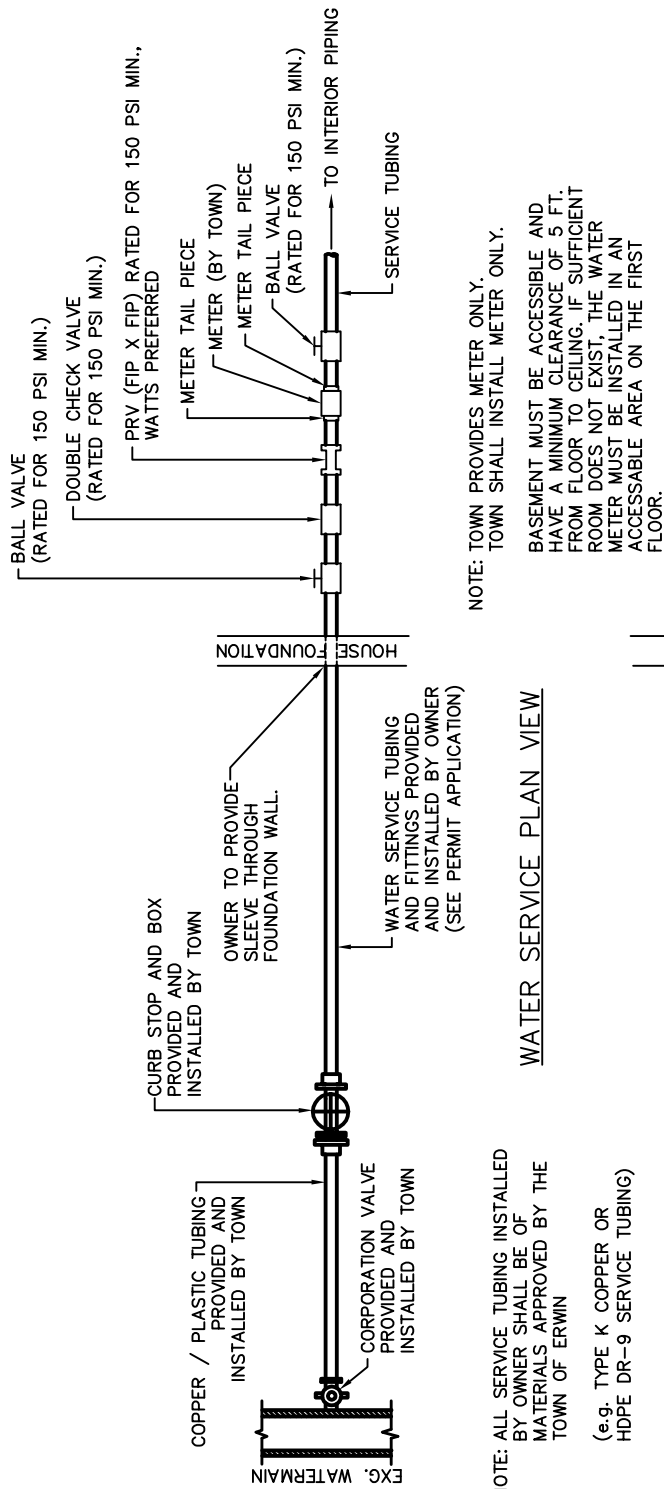
VIII) Water Rates/Fee Schedule (page 8)

(IV) Contractor / Supplier List (page 9)

HUNT

607 · 358 · 1000
FAX · 358 · 1800

ENGINEERS • ARCHITECTS • SURVEYORS
AIRPORT CORPORATE PARK, 100 HUNT CENTER, HORSEHEADS, N.Y. 14845



REVISED: APRIL 23, 2012

WATER SERVICE INSTALLATION DETAIL WITHOUT METER PIT

TOWN OF PULTENEY WATER DEPARTMENT (PHONE: 607-868-3808)
9226 COUNTY ROUTE 74
TOWN OF PULTENEY, STEUBEN COUNTY, NEW YORK 14874



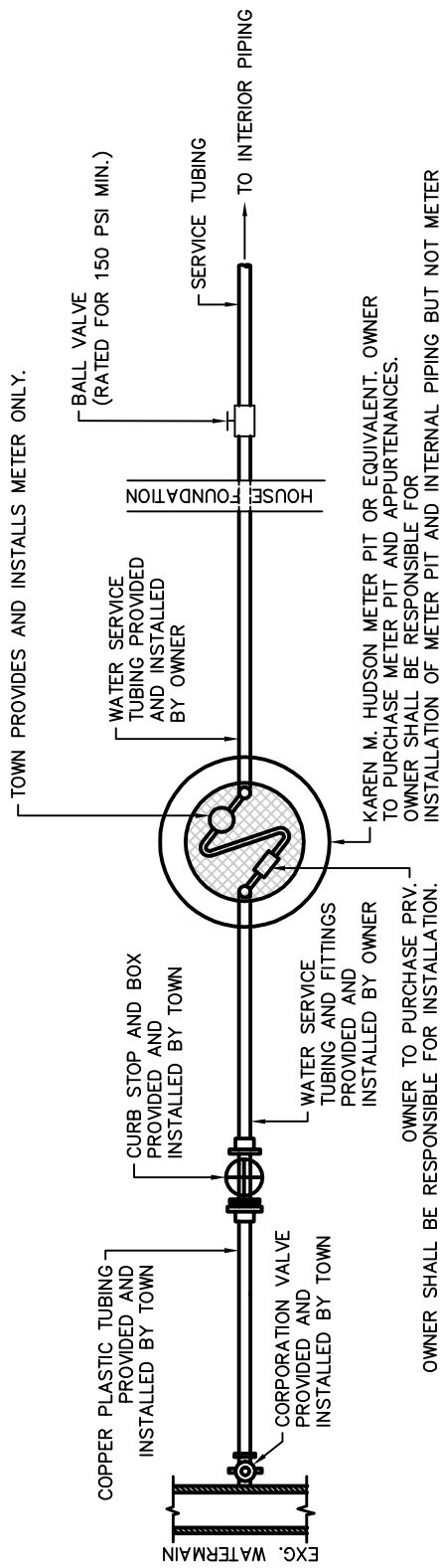
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WATER SERVICE INSTALLATION DETAIL WITH METER PIT

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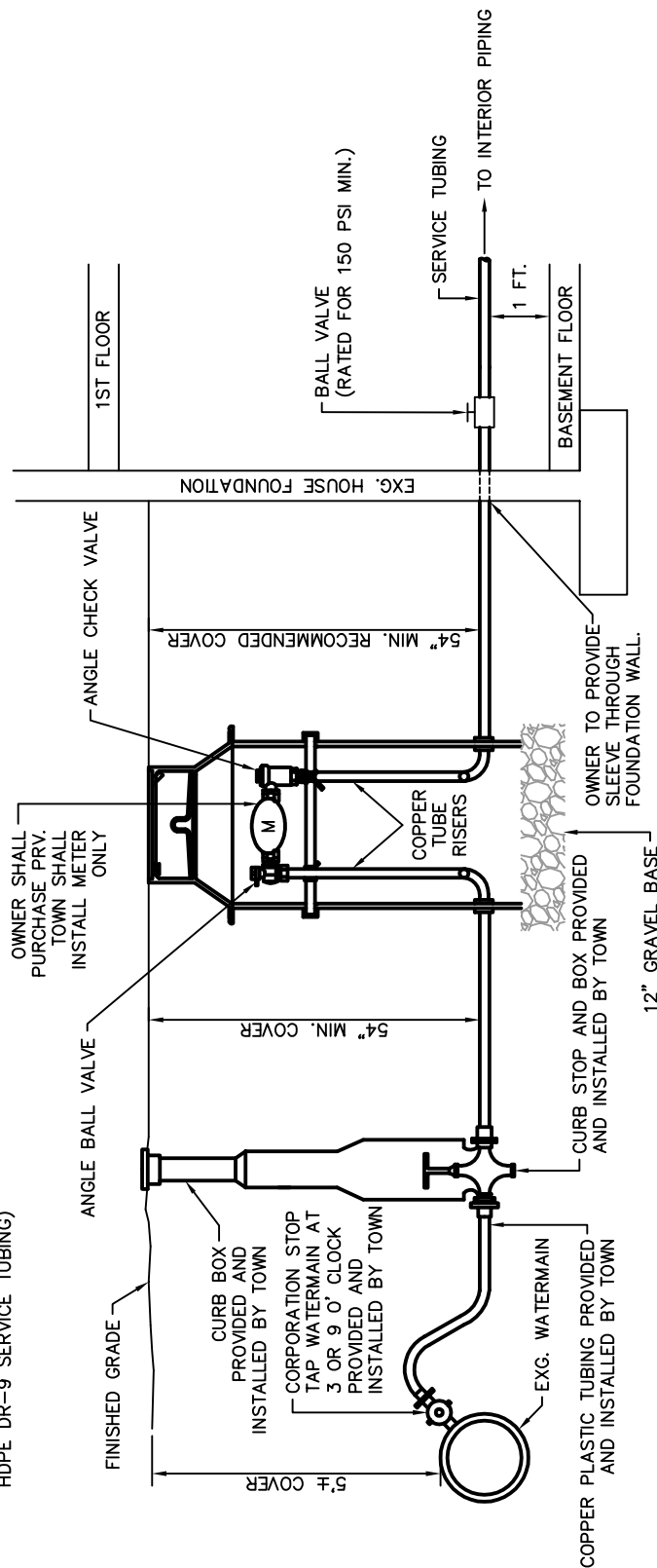
REVISED: APRIL 23, 2012



WATER SERVICE SIDE VIEW

NOTE: ALL SERVICE TUBING INSTALLED BY OWNER SHALL BE OF MATERIALS APPROVED BY THE TOWN OF ERWIN (e.g. TYPE K COPPER OR HDPE DR-9 SERVICE TUBING)

OWNER SHALL PURCHASE PRV. TOWN SHALL INSTALL METER ONLY



NOTE: SINGLE FAMILY RESIDENTIAL WATER SERVICES SHALL BE EITHER 3/4-INCH DIAMETER TYPE K COPPER TUBING OR 1-INCH DIAMETER HDPE TUBING. HDPE TUBING SHALL BE DR-9 WITH TRACER WIRE, 200 PSI RATED. REFER TO PERMIT APPLICATION FOR SERVICE LINE SPECIFICATION.

WATER SERVICE SIDE VIEW

TOWN OF PULTENEY WATER DEPARTMENT

P.O. Box 165 Pulteney, NY 14874
(607) 868-3808 Office (607) 868-5718 Fax
MUNICIPAL WATER PERMIT APPLICATION

Permit # _____ Issued _____ Fee **\$350.00**
Expires 90 Days from Date issued

Name of Applicant _____ Phone # _____

Address _____ Zip _____

E-Mail address (if available) _____

Name of Property Owner _____ Phone # _____

Mailing address _____ Zip _____

Contractors Name _____ Phone No. _____

Contractors Address _____

Contractors Insurance Carrier Information File:

=====
Project Location _____ Parcel Tax # _____ Water District #1

- =====
INSPECTIONS REQUIRED: Trench Depth Line Specification (See NEXT page)
 Tracer Wire Verified No Cross-Connection
 Photo on File Other (explain below)

Other: _____

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All work will comply with the New York State Building Code:

The Water Department Inspector is to be notified when:

1. Starting construction
2. BEFORE back filling
3. Plumbing and Installation is complete

=====
I certify that the statements and information herein contained are true to the best of my knowledge and belief and the proposed construction and use will comply with all applicable regulations.

I have reviewed and understand the current rules and regulations of the Water District including the current water rates and years fee schedule.

I also grant permission for the Water Department, Zoning Officer and Code Enforcement/Watershed Officer and or their agents to enter the property and structures thereon as frequently as necessary to inspect same for compliance.

Signature of Applicant _____ Date _____

Signature of Property Owner _____ Date _____

WATER DISTRICT #1
RULES, REGULATIONS & SPECIFICATIONS

FOR INSTALLATION OF SERVICE LINES FROM WATERMAINS TO STRUCTURES

PERMITTED WATER LINE TYPES:

Type K 3/4 inch copper, with compression fittings will be imbedded in sand or sleeved in plastic conduit with tracer wire prior to meter pit or meter service in dwelling

OR

1 inch HDPE plastic tubing (CTS) with 200 psi rating DR-9 with BLUE striping marked for "Water Use".

No second-hand or used pipe of any description shall be used. No copper or brass pipe shall be installed or imbedded in concrete, and if passed through or under cinder or concrete blocks, the pipe shall be protected against external corrosion.

Water service lines installed before the meter in the dwelling shall be no less than 54 inches below grade and in no case be laid in the same trench as sewer, gas, steam, electrical or any other conduit.

Prior to backfill a tracer wire shall be placed and remain at the center line of the entire length of piping.

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FOR OFFICIAL USE ONLY

Date Application reviewed: _____

Department Signature: _____

Application: Approved _____ Date

Denied _____ Date Applicant Notified:

Reason: _____

Payment Received: _____
(Date)

CASH or CHECK # _____

Payment Received: _____
(Date)

CASH or CHECK # _____

Permit Renewed: _____
(Date)

Permit Renewed: _____
(Date)

Meter Issued: _____
(Date)

Meter Activated: _____
(Date)

Meter Serial #: _____

Meter Reader #: _____

Meter Start Gallons: _____

Meter Tag: _____

Location ID: _____

TOWN OF PULTENEY WATER DISTRICT #1

2015 FEE SCHEDULE

ITEMS	FEE
APPLICATION / PERMIT FEE	\$350.00
METER PIT & COMPONENTS	To Be Purchased by Homeowner/Contractor (Meter Pit, PRV, Double Check Valve, insulation blanket and any other components needed.) Town only supplies the meter.
TURN ON/OFF (minimum quarterly charges still apply)	\$35.00 EACH (There will be one courtesy turn on and off per year at no cost then fee applies)
REPLACEMENT METER	\$200.00
PERMIT RENEWAL	\$350.00 **
*HOURLY RATE	\$35.00 / HOUR
*WEEKEND CALL IN	\$75.00
*PARTS	COST
RETURN CHECK	\$30.00
RELEVY FEE	\$50.00 (fee for having to levy taxes for nonpayment of water bills)
WATER RATES for the above year	\$125.00 / QUARTER = 10,000 GALLONS (MIN)
	\$12.50 / 1000 GALLONS OVER MINIMUM
PROPERTY TRANSFER FEE	\$35.00

* These fees would only apply to repairs made due to customer negligence or request. Hourly rate would only apply if outside the normal working hours and will be in addition to the weekend call in fee.

**Water Permits are valid for 90 days. Permits may be renewed 1 time for a total of 180 days. After 180 days, the original permit will become void, and the applicant will need to re-apply for a water connection permit and pay an additional application fee (\$350.00). The Water Department Office does not give reminder notices for permit expirations.

***Bills unpaid for a period of more than 30 days shall be subject to a late fee of 1.5% per month, with an annual maximum of 10%. Bills unpaid for a year or more will be levied as a lien on the property and shown on the Town and County tax bill in January of the following year.

****Please note that once a meter is installed the quarterly fee continues each quarter regardless of whether or not the customer uses water and/or is a seasonal cottage.

**PULTENEY WATER DISTRICT #1
CONTRACTOR/PLUMBER LIST**

NOTE: The list below contains contractors/plumbers who have expressed an interest in being on a list for citizens to contact if they are in a need of a contractor/plumber for their water service hookup. This list contains contractors who have performed installations within the last two years. For a more extensive list please contact the office. The Town of Pulteney is not endorsing any of the contractors or plumbers on the list; it is only warranting their insurance status

ALLEN'S SEPTIC SERVICE

9447 Middle Rd
Hammondsport, NY 14840
607-868-7867 or 769-7994 Cell

GIBSON'S SEPTIC SERVICE

10390 County Route 76
Hammondsport, NY 14840
607-769-4090 Cell

BERT DAILEY ELECTRIC

1755 Flat Street
Penn Yan, NY 14527
315-531-8108

JASON TEARS

10373 County Route 76
Hammondsport, NY 14840
607-868-3426

CHARLES SCHIMMEL CONTRACTING

PO Box 435
Prattsburgh, NY 14873
607-522-3092

JIM BEACH – SERVICES UNLIMITED

3170 Italy Friend Rd
Branchport, NY 14418
607-522-4939 or 585-314-7719

DAVE MCELWEE SEPTIC SERVICE

1895 Himrod Rd
Penn Yan, NY 14527
315-536-7986

MERTEC PLUMBING & HEATING

2283 Sisson Rd
Penn Yan, NY 14527
315-536-9938

DEAN ROBERTS

3176 Guyanoga Rd
Branchport, NY 14418
315-595-6624

PAUL KNAPP

425 N. Main St
Penn Yan, NY 14527
315-536-9136

FREY'S ELECTRIC & PLUMBING

13259 State Route 54A
Hammondsport, NY 14840
607-868-3685

RIBBLE SEPTIC SERVICE

249.5 Lake Street
Penn Yan, NY 14527
315-536-6221