

# **Town of Pulteney Water Department**

## **Installation Brochure**

**2010**

**[WWW.PULTENEYNY.COM](http://WWW.PULTENEYNY.COM)**

# **TOWN OF PULTENEY WATER DEPARTMENT**

**P.O. Box 165 Pulteney, NY 14874  
(607) 868-3808 Office (607) 868-5718 Fax**

## **Pulteney Water District Connection Instructions**

**Attached herewith are the following documents:**

- I) Background on the guidelines for connection to the public water system.
- II) Installation options – Non-Meter Pit Installation vs. Meter Pit Installation
- III) Pricing Information
- IV) Water permit application to be filed with water department
- V) Price list of components to be purchased from the Town of Pulteney

It is the intent of this document package to provide the necessary information for the homeowners to arrange for the contractor of his or her choice to properly connect to the system using approved components installed to code.

The Water Department will have available a list of insurance approved contractors; the Town of Pulteney is not endorsing the contractors in any way, other than to warrant their compliance with the Town's contractors insurance requirements.

Additionally, local plumbing supply houses will have knowledge of the system requirements and will most likely stock necessary components for your contractor to purchase on your behalf

Any questions and/or concerns can be addressed to the water department office at 607-868-3808 or by email at [waterdept@pulteneyny.com](mailto:waterdept@pulteneyny.com)

Sincerely,

Kenneth J. Forenz  
Operator

## **I) Individual Water System Connection Information**

In nearly all cases the curb stop valve assembly will be located at the edge of your property, if you are on the same side of the road as the water main. Along SR 54A, for nearly all of those properties on the East Side of the roadway the curb stop will appear on the Westside of the road with the household line running under the roadway to your property line, or the “toe of the slop” in cases where a steep bank leads to your dwelling.

In all cases it is the homeowners (or business) responsibility to connect to the system at this curb stop after the permit is obtained from the Water Department. The meter is included in the cost of the permit. Meter pits, where required, will be sold to the homeowner by the Town at the Town’s cost plus sales tax.

## **II) Meter Pit Installation vs. Non Meter Pit Installation**

1. In the cases of seasonal dwellings, service runs in excess of 200 feet and/or the unavailability of frost free locations in permanent dwellings, a meter pit will be required; see appropriate section of this package for component arrangement, parts list and specifications.
2. For dwellings not covered by item No. 1 (above), no meter pit will be required, but can be purchased if the homeowner and or contractor so wishes. Please note the non meter pit installation requires a minimum of 5ft clearance in crawl spaces to install components otherwise a meter pit is required or another acceptable frost free location is required, i.e. utility closet.

## **III) Pricing Information for Meter Pit Package Breakdown**

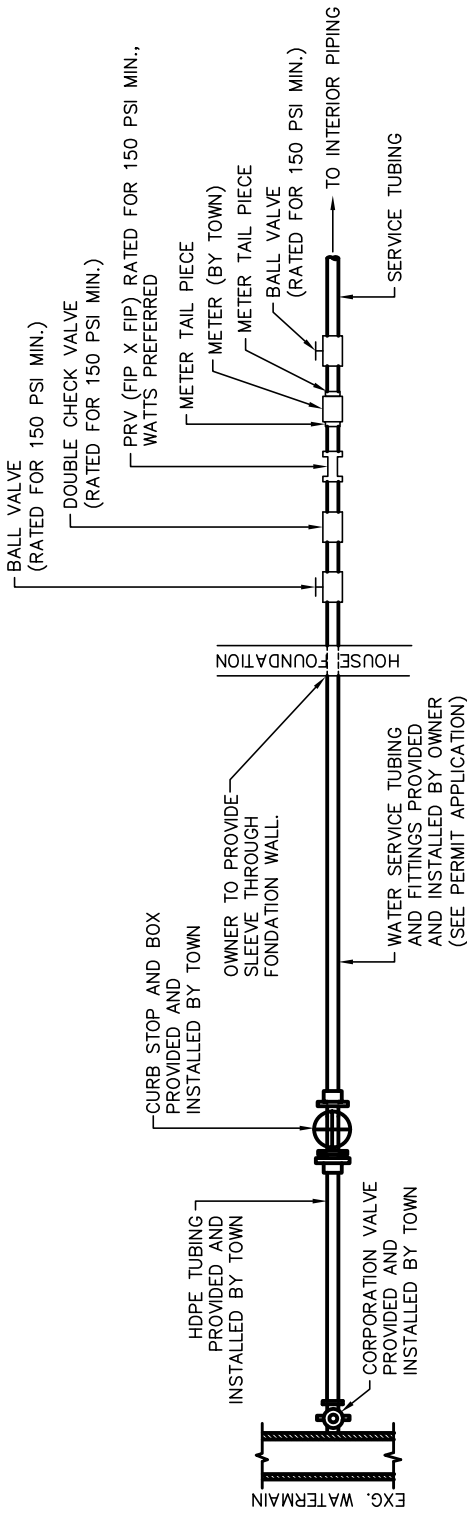
- 1) Meter Pit with S bar adapter kit, ball valve, double check valve and pressure reducer valve. \$545 + tax
- 2) Insulation blanket (optional) \$20 + tax

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All other items shown on attached schematics are to be furnished by the  
homeowner/contractor

\*\*\*\*\*

- |   |   |
|---|---|
| <b>IV) Non Meter Pit Installation Schematic</b> | <b>(page 4) (download from website)</b> |
| <b>(V) Meter Pit Installation Schematic</b>     | <b>(page 5) (download from website)</b> |
| <b>(VI) Municipal Water Permit Application</b>  | <b>(page 6) (download from website)</b> |
| <b>(VII) Water Rates/Fee Schedule</b>           | <b>(page 7) (download from website)</b> |
| <b>(VII) Contractor List</b>                    | <b>(page 8) (download from website)</b> |



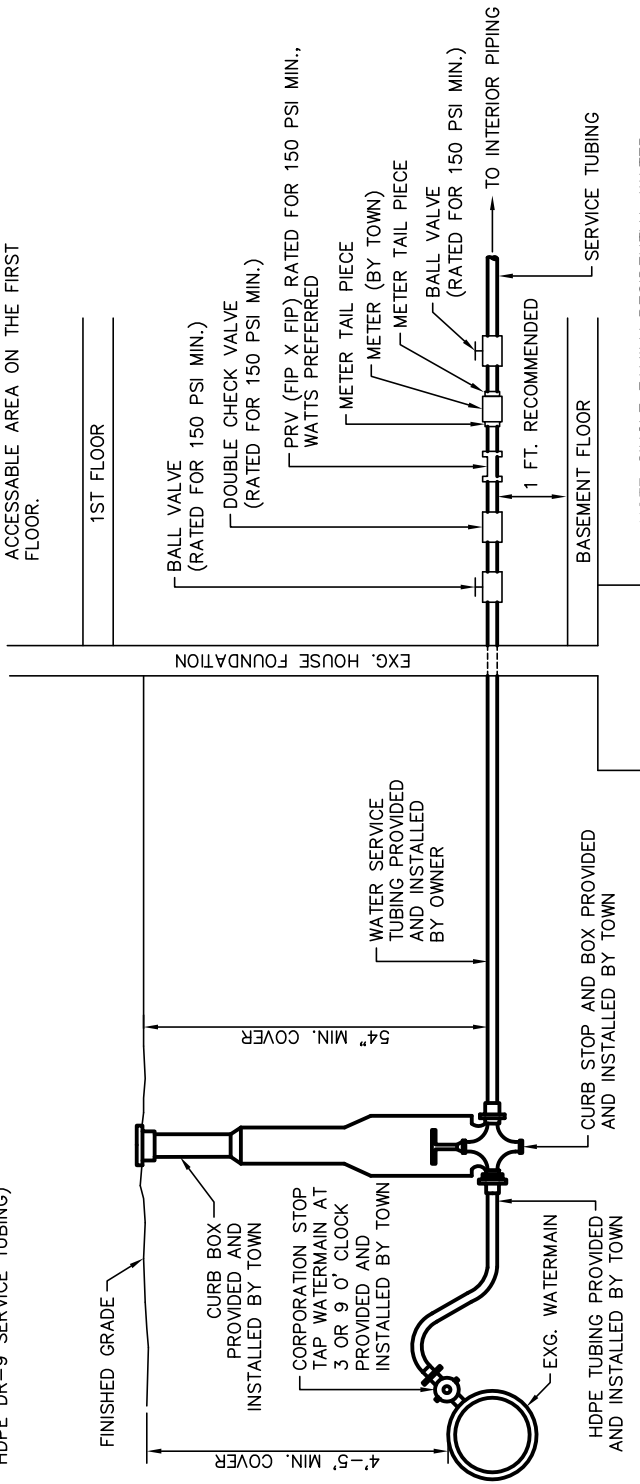
NOTE: OWNER SHALL PURCHASE METER FROM TOWN TOWN SHALL INSTALL METER ONLY.

BASEMENT MUST BE ACCESSIBLE AND HAVE A MINIMUM CLEARANCE OF 5 FT. FROM FLOOR TO CEILING. IF SUFFICIENT ROOM DOES NOT EXIST, THE WATER METER MUST BE INSTALLED IN AN ACCESSIBLE AREA ON THE FIRST FLOOR.

WATER SERVICE PLAN VIEW

NOTE: ALL SERVICE TUBING INSTALLED BY OWNER SHALL BE OF MATERIALS APPROVED BY THE TOWN OF PULTENEY

(e.g. TYPE K COPPER OR HDPE DR-9 SERVICE TUBING)



NOTE: SINGLE FAMILY RESIDENTIAL WATER SERVICES SHALL BE EITHER 3/4-INCH DIAMETER TYPE K COPPER TUBING OR 1-INCH DIAMETER HDPE TUBING. HDPE TUBING SHALL BE DR-9 WITH TRACER WIRE, 200 PSI RATED.

WATER SERVICE SIDE VIEW

REVISED: DECEMBER 28, 2007



607.358.1000  
FAX 358.1800

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AIRPORT CORPORATE PARK, 100 HUNT CENTER, HORSEHEADS, N.Y. 14845

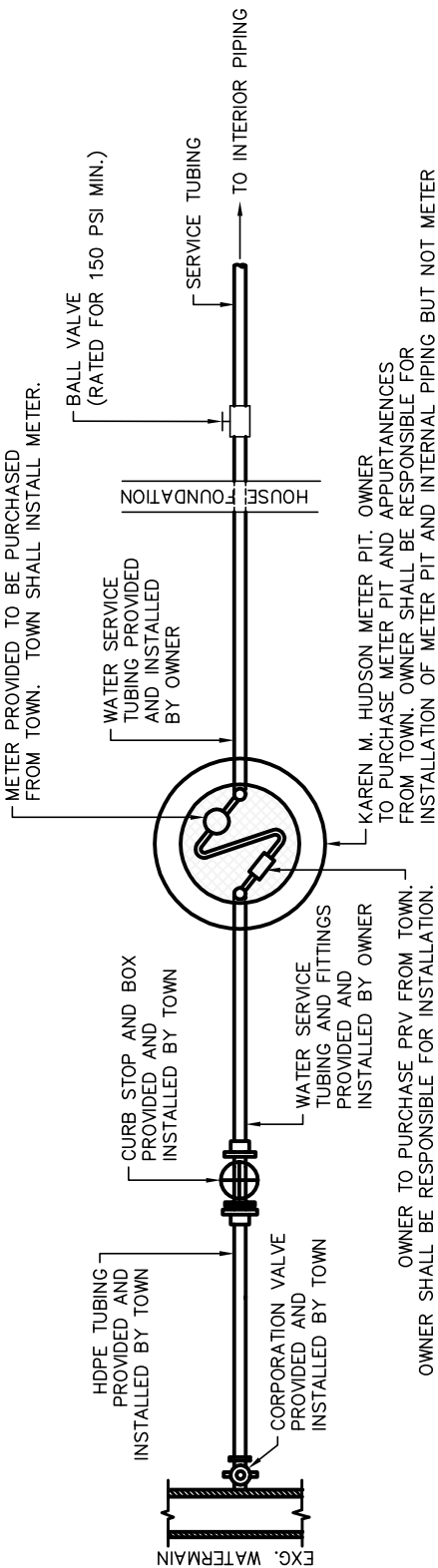
WATER SERVICE INSTALLATION DETAIL WITHOUT METER PIT

TOWN OF PULTENEY WATER DEPARTMENT (PHONE: 607-868-3808)  
9226 COUNTY ROUTE 74  
TOWN OF PULTENEY, STEUBEN COUNTY, NEW YORK 14874



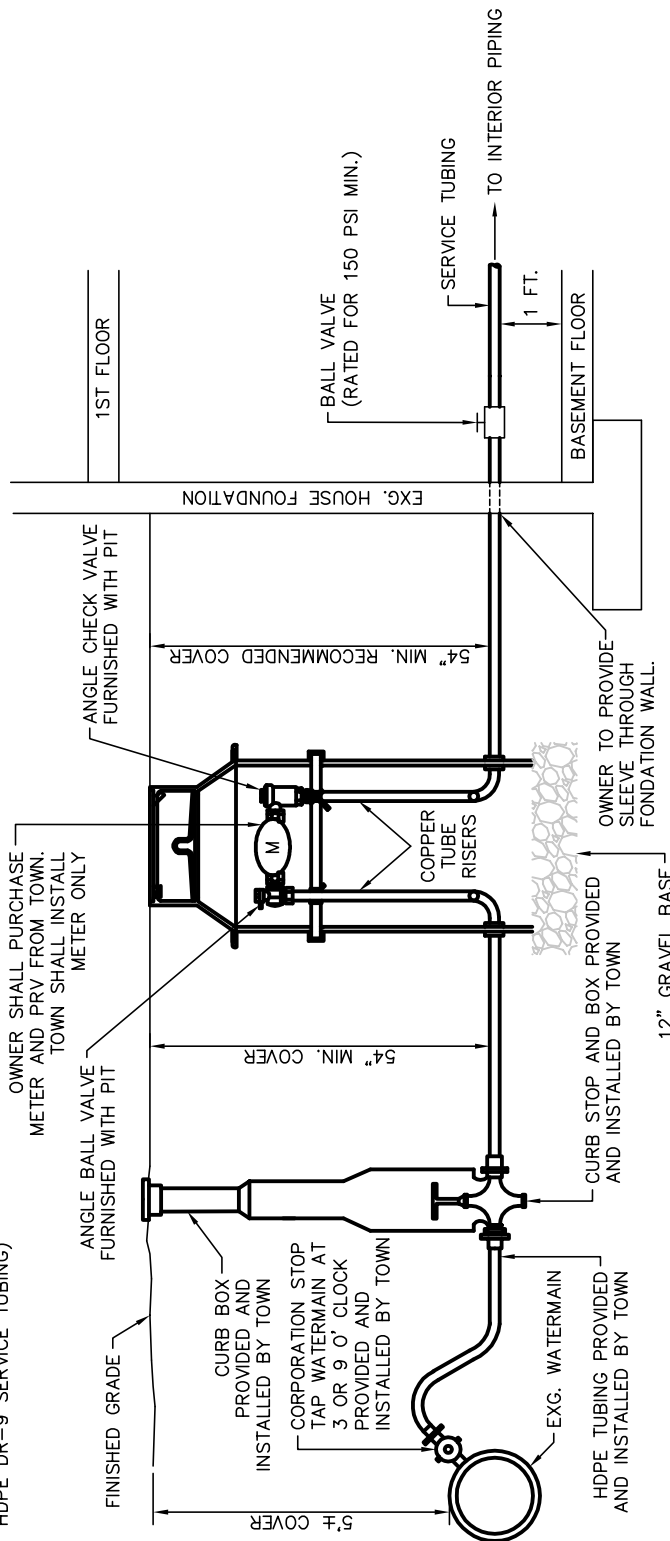
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NOTE: SINGLE FAMILY RESIDENTIAL WATER SERVICES SHALL BE EITHER 3/4-INCH DIAMETER TYPE K COPPER TUBING OR 1-INCH DIAMETER HDPE TUBING. HDPE TUBING SHALL BE DR-9 WITH TRACER WIRE, 200 PSI RATED. REFER TO PERMIT APPLICATION FOR SERVICE LINE SPECIFICATION.

WATER SERVICE SIDE VIEW

WATER SERVICE INSTALLATION DETAIL WITH METER PIT

TOWN OF PULTENEY WATER DEPARTMENT (PHONE: 607-868-3808)  
9226 COUNTY ROUTE 74  
TOWN OF PULTENEY, STEUBEN COUNTY, NEW YORK 14874

**TOWN OF PULTENEY WATER DEPARTMENT**

P.O. Box 165 Pulteney, NY 14874  
(607) 868-3808 Office (607) 868-5718 Fax  
**MUNICIPAL WATER PERMIT APPLICATION**

Permit # \_\_\_\_\_ Issued \_\_\_\_\_ Fee **\$350.00**  
Expires 90 Days from Date issued

Name of Applicant \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail address (if available) \_\_\_\_\_

Name of Property Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing address \_\_\_\_\_ Zip \_\_\_\_\_

Contractors Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Contractors Address \_\_\_\_\_

Contractors Insurance Carrier Information File:

=====

Project Location \_\_\_\_\_ Parcel Tax # \_\_\_\_\_ Water District #1

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- INSPECTIONS REQUIRED:**
- Trench Depth
  - Line Specification (See NEXT page)
  - Tracer Wire
  - Verified No Cross-Connection
  - Photo on File
  - Other (explain below)

Other: \_\_\_\_\_

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**All work will comply with the New York State Building Code;**

The Water Department Inspector is to be notified when:

1. Starting construction
2. BEFORE back filling
3. Plumbing and Installation is complete

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I certify that the statements and information herein contained are true to the best of my knowledge and belief and the proposed construction and use will comply with all applicable regulations.

I have reviewed and understand the current rules and regulations of the Water District including the current water rates and years fee schedule.

I also grant permission for the Water Department, Zoning Officer and Code Enforcement/Watershed Officer and or their agents to enter the property and structures thereon as frequently as necessary to inspect same for compliance.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

**WATER DISTRICT #1**  
**RULES, REGULATIONS & SPECIFICATIONS**

FOR INSTALLATION OF SERVICE LINES FROM WATERMAINS TO STRUCTURES

**PERMITTED WATER LINE TYPES:**

**Type K ¾ inch copper**, with compression fittings will be imbedded in sand or sleeved in plastic conduit with tracer wire prior to meter pit or meter service in dwelling

**OR**

**1 inch HDPE plastic tubing (CTS)** with 200 psi rating DR-9 with BLUE striping marked for "Water Use".

No second-hand or used pipe of any description shall be used. No copper or brass pipe shall be installed or imbedded in concrete, and if passed through or under cinder or concrete blocks, the pipe shall be protected against external corrosion.

Water service lines installed before the meter in the dwelling shall be no less than 54 inches below grade and in no case be laid in the same trench as sewer, gas, steam, electrical or any other conduit.

Prior to backfill a tracer wire shall be placed and remain at the center line of the entire length of piping.

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**FOR OFFICIAL USE ONLY**

Date Application reviewed: \_\_\_\_\_

Department Signature: \_\_\_\_\_

Application:            Approved \_\_\_\_\_ Date

Denied \_\_\_\_\_ Date    Applicant Notified:

Reason:

\_\_\_\_\_  
\_\_\_\_\_

Payment Received: \_\_\_\_\_  
(Date)

CASH or CHECK # \_\_\_\_\_

Payment Received: \_\_\_\_\_  
(Date)

CASH or CHECK # \_\_\_\_\_

Permit Renewed: \_\_\_\_\_  
(Date)

Permit Renewed: \_\_\_\_\_  
(Date)

Meter Issued: \_\_\_\_\_  
(Date)

Meter Activated: \_\_\_\_\_  
(Date)

Meter Serial #: \_\_\_\_\_

Meter Reader #: \_\_\_\_\_

Meter Start Gallons: \_\_\_\_\_

Meter Tag: \_\_\_\_\_

Location ID: \_\_\_\_\_

| <b>TOWN OF PULTENEY WATER DISTRICT #1</b>  |  |
|--|--|
| <b>2010 FEE SCHEDULE</b>   |  |
| <b>ITEMS</b>   | <b>FEE</b>   |
| APPLICATION / PERMIT FEE   | \$350.00   |
| METER PIT & COMPONENTS   | \$610.20 <span style="float: right;">(Meter</span><br>Pit, PRV, Double Check Valve Included. Price includes tax) |
| TURN ON/OFF<br>(minimum quarterly charges still apply)   | \$35.00 EACH<br>(There will be one courtesy turn on and off per year at no cost then fee applies)                |
| REPLACEMENT METER  | \$200.00   |
| PERMIT RENEWAL   | \$350.00 **  |
| *HOURLY RATE   | \$35.00 / HOUR   |
| *WEEKEND CALL IN   | \$75.00  |
| *PARTS   | COST   |
| RETURN CHECK   | \$30.00  |
| RELEVY FEE   | \$50.00<br>(fee for having to levy taxes for nonpayment of water bills)  |
| WATER RATES Year of 2010   | \$80.00 / QUARTER = 10,000 GALLONS (MIN)   |
|  | \$8.00 / 1000 GALLONS OVER MINIMUM   |
| PROPERTY TRANSFER FEE  | \$35.00  |
| * These fees would only apply to repairs made due to customer negligence or request. Hourly rate would only apply if outside the normal working hours and will be in addition to the weekend call in fee.  |  |
| **Water Permits are valid for 90 days. Permits may be renewed 1 time for a total of 180 days. After 180 days, the original permit will become void, and the applicant will need to re-apply for a water connection permit and pay an additional application fee (\$350.00). The Water Department Office does not give reminder notices for permit expirations. |  |
| ***Bills unpaid for a period of more than 30 days shall be subject to a late fee of 1.5% per month, with an annual maximum of 10%. Bills unpaid for a year or more will be levied as a lien on the property and shown on the Town and County tax bill in January of the following year.  |  |
| ****Please note that once a meter is installed the quarterly fee continues each quarter regardless of whether or not the customer uses water and/or is a seasonal cottage.   |  |

**PULTENEY WATER DISTRICT #1  
CONTRACTOR/PLUMBER LIST**

**NOTE:** The list below contains contractors/plumbers who have expressed an interest in being on a list for citizens to contact if they are in a need of a contractor/plumber for their water service hookup. The Town of Pulteney is not endorsing any of the contractors or plumbers on the list; it is only warranting their insurance status

**ALDERMANS PLUMBING & HEATING**

P.O. Box 641  
Penn Yan, NY 14527  
315-536-9249

**DAVE MCELWEE SEPTIC SERVICE**

1895 Himrod Rd  
Penn Yan, NY 14527  
315-536-7986

**ALLEN'S SEPTIC SERVICE**

9447 Middle Rd  
Hammondsport, NY 14840  
607-868-7867 or 769-7994 Cell

**DEAN ROBERTS**

3176 Guyanoga Rd  
Branchport, NY 14418  
315-595-6624

**BERT DAILEY ELECTRIC**

1755 Flat Street  
Penn Yan, NY 14527  
315-531-8108

**FREY'S ELECTRIC & PLUMBING**

13259 State Route 54A  
Hammondsport, NY 14840  
607-868-3685

**BUCKY BATES CONSTRUCTION**

2777 Guyanoga Rd  
Branchport, NY 14418  
315-595-6106

**GIBSON'S SEPTIC SERVICE**

10390 County Route 76  
Hammondsport, NY 14840  
607-769-4090 Cell

**CHARLES SCHIMMEL CONTRACTING**

PO Box 435  
Prattsburgh, NY 14873  
607-522-3092

**HAMM'S CONSTRUCTION**

1977 Havens Corners Rd.  
Penn Yan, NY 14527  
315-536-7196

**CITY HILL CONSTRUCTION**

2199 Route 14  
Penn Yan, NY 14527  
315-536-3694

**JASON TEARS**

10373 County Route 76  
Hammondsport, NY 14840  
607-868-3426

**JEFF PRESHER**  
8805 County Route 75  
Prattsburgh, NY 14873  
607-522-3192

**PHIL HAMILTON**  
P.O. Box 205  
Pulteney, NY 14874  
607-868-3646

**JIM BEACH – SERVICES UNLIMITED**  
3170 Italy Friend Rd  
Branchport, NY 14418  
607-522-4939 or 585-314-7719

**RIBBLE SEPTIC SERVICE**  
249.5 Lake Street  
Penn Yan, NY 14527  
315-536-6221

**KLEHAMER CONSTRUCTION**  
3149 State Route 54A  
Bluff Point, NY 14478  
315-536-6018

**SUPERIOR SEPTIC SERVICE**  
5226 Bonny Hill Rd  
Bath, NY 14810  
607-776-7997

**LAFLEER CONSTRUCTION INC.**  
5785 South Vine Valley Rd  
Middlesex, NY 14507  
585-554-5209

**S. J. KULA, INC (Steve Kula)**  
P.O. Box 26  
Prattsburgh, NY 14873  
607-522-4535

**MERTEC PLUMBING & HEATING**  
2283 Sisson Rd  
Penn Yan, NY 14527  
315-536-9938

**OUTLOOK CONTRACTING (George  
Harkness)**  
P.O. Box 372  
Bath, NY 14810  
607-738-4418

**PAUL KNAPP**  
425 N. Main St  
Penn Yan, NY 14527  
315-536-9136